

May 2022

Summer 2022 Examinations

Please find enclosed your personal timetable for the Summer 2022 season. This shows the dates and times of the examinations you are entered for, along with the room and seat that you have been allocated for each examination. Please double check your seat number on the morning of each exam as these are subject to change.

The section entitled 'Entries' displays all the qualifications you have been entered for in the Summer 2022 series. **You should carefully check your timetable to ensure that you are entered for every subject that you expect to be taking exams in.**

Some exams have tiers of entry (higher or foundation), if you have any queries please to your subject teacher. Exams timetabled for a morning session start at **9:00am** and afternoon exams start at **1:00pm**.

The top section of your statement of entry contains your personal details. Please check your name, gender and date of birth. The name listed next to 'Name on Certificates' is the name that will be displayed on your examination certificates. This should be your legal name, not necessarily the name you are known as.

Please ensure you have familiarised yourself with the JCQ Information for Candidates documents that were distributed following the November 2021 and March 2022 assessments. If you do not adhere to the rules and regulations set out in these documents you risk disqualification from all subjects. Copies of these documents can also be found on the Academy website - <https://www.shafton.outwood.com/exams>. If you have any concerns or questions relating to exam issues please contact Miss Gledhill at school.

Yours sincerely,



Mrs Alison McQueen

Principal