



1. Please join with your **microphones muted**. If you need to ask a question, this can be done in the chat or by pressing the 'raise hand' button.



2. The chat function can be used to communicate with the Teacher. The Teacher may ask you to respond through the chat function or unmute and contribute to discussions.



3. The Teacher must be the first to enter the lesson and the last to leave. The Teacher has the right to remove you from the lesson if you are slow to leave.



4. Please log into the correct Google Classroom **on time**. The teacher will enable the Meet link at the top of the page when they are set up which may take up to 2 minutes. A register will then be taken.



5. It is an expectation that you **complete all relevant lesson activities** provided. These must be completed timely and to the best of your ability. These activities are set to support your learning.



6. Please come prepared with relevant equipment such as a pen and paper and be focused **giving your full attention**. Please do not eat or use your phone while on the Meet.